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**Ngā Pae o te Māramatanga Matakitenga Research Programme**

# NGĀ PAE O TE MĀRAMATANGA RESEARCH GRANT APPLICATION FORM

*CLOSING DATE: Friday 31st March 2023 5:00pm*

## Purpose

Ngā Pae o te Māramatanga (NPM) is New Zealand's Māori Centre of Research Excellence (CoRE) funded by New Zealand’s Tertiary Education Commission and hosted by The University of Auckland. Our mission is to grow and enhance excellent Māori researchers and Māori-led research that together build the foundations for flourishing Māori futures. Our research is focused on bringing positive change and transformation to Māori, the nation, and the global Indigenous community. The Ngā Pae o te Māramatanga (NPM) Matakitenga research fund supports impactful research that contributes to our vision of building the foundations for flourishing Māori Futures. This is a Request for Proposals for multi-institutional Māori led research that contributes to specific outcomes and our overall mission as expressed through the NPM Matakitenga Research Framework [(view the framework here).](https://www.maramatanga.ac.nz/research/matakitenga-framework)

## Eligibility

The lead applicant must be a Māori researcher employed at a NPM Partner Entity and be willing to participate in 2-3 NPM organized Rangahau Wānanga designed to synthesize our overall Matakitenga research programme. The team must be multi-institutional and include researchers based at any NPM Partner Entity. We especially encourage applications from new and emerging researchers.

## COVID

Proposed research activities must be achievable under the governments Red Traffic Light settings. Researchers must follow best practice health and safety practices to keep participants and communities well.

## Duration

Applicants must be prepared to spend their fully allocated budget by 31st December 2024 and complete all project objectives.

## Value

The total funding pool is $600,000 NZD. We expect to support up to 10-12 projects valued between $10-$60k. Proposals for full projects and to seed or scope research are invited.

## Closing Date

Friday 31st March 2023 5:00pm

## How to apply

Applications are to be submitted through the NPM application portal. The online portal will be open on the Monday 13th February 2023 and [available at this link.](https://www.maramatanga.ac.nz/funding-opportunity/matakitenga-research-round)

## Information Webinar

We invite you to register for an information webinar facilitated by the NPM Pou Matarua Co-Directors 1:30pm, Monday 20th February 2022. [Please register here.](https://auckland.zoom.us/meeting/register/tJUpcumgpzsuGNwje7kFdYSBBllSGldDF_45)

## Contact

For application queries please email: [research@maramatanga.ac.nz](mailto:research@maramatanga.ac.nz)

# INSTRUCTIONS

1. Prepare the application document first. This should be done off-line.
2. Prepare all associated files for uploading including the excel budget spreadsheet.
3. DELETE all informational and instructional pages (p.1-2)
4. DELETE all text-coloured grey.
5. Ensure all your responses are in font 11pt or above and coloured black.
6. Ensure all sections of the application are completed.
7. Once you are ready, have the application document open and begin the online form.
8. Copy and paste the required information from your application into the online form.
9. Make sure the filenames you use accurately describe the information in the file and are uploaded under the correct upload headings.
10. Attach and upload ALL your files.
11. Complete a final check on your online application.
12. Finally, press the SUBMIT button. You must do this for your application to be sent.

## DOCUMENTS TO BE UPLOADED

1. Research Application
2. Lead Researcher’s CV in New Zealand Standard Curriculum Vitae Template
3. NPMBudgetFile.xls

## PORTAL FOR UPLOADING

<https://www.maramatanga.ac.nz/funding-opportunity/matakitenga-research-round>

The online portal will be open on the Tuesday 14th February 2023

**Delete these two instructional pages before submitting your application**

# NGĀ PAE O TE MĀRAMATANGA RESEARCH GRANT APPLICATION 2023

# SECTION 1 - OVERVIEW

## Lead Researcher Name

|  |
| --- |
| Title, First, Last name |

## Project title

|  |
| --- |
| Provide a descriptive title not more than two lines long |

## Lay summary

|  |
| --- |
| Provide a lay summary (max 200 words) of the project that may be shared publicly. Include a brief background to the project, the research question(s), project aims and objectives, and why the research is important. |

## Alignment

Which Pae or Rautaki is this research most aligned to? Check one only.

Refer to the NPM Matakitenga Research Framework (Appendix 1)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Ahurei |  | Ora |  | Tawhiti |  | Auaha |  |
|  |  |  |  |  |  |  |  |
| Kounga |  | Whakaaweawe |  |  |  |  |  |

Which Pātai is this research most aligned to? Check one only.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Te Ao Māori |  | Whānau |  | Mauri |  | Puāwai |  |

# SECTION 2 – RESEARCH TEAM

## Lead Researcher

The lead researcher is the individual responsible for the preparation, conduct, and administration of a research grant, and is employed at an NPM partner entity that will host the research contract. They may also be referred to as the principal researcher/investigator. For contractual purposes, while there may be co-lead researchers, only the first named co-lead researcher will be communicated with. Co-lead researchers may also be referred to as a principal researcher/investigator.

|  |  |  |
| --- | --- | --- |
| Lead Researcher Name | Title, First, Last name | |
| Iwi affiliation/s | Separate iwi with a comma | |
| NPM Partner Entity | (Where Lead Researcher is employed) | |
| Position at Partner Entity | (e.g., Professor, Research fellow, lecturer) | |
| Employment status | Fulltime |  |
| Part-time |  |
| Other – Please specify |  |
|  | |
| Email |  | |
| Work/Mobile number |  | |

## Research Team Members

List the members team (PIs, Fellows, Students, Research assistants, technical experts). In addition to researchers based at NPM partner entities, you may also include community-based researchers. Please note their FTE time or in-kind contributions as a percentage.

|  |  |  |  |
| --- | --- | --- | --- |
| **1** | **Team member** | Title, First, Last name | **FTE %** |
|  | Tribal affiliation | Separate iwi with a comma |  |
|  | Partner or Organisational Affiliation | Where team member is employed/based |
|  | Role in project | (e.g., Principal Investigator, Research Assistant) |
| **2** | **Team member** |  | **FTE %** |
|  | Tribal affiliation |  |
|  | Partner or Organisational Affiliation |  |
|  | Role in project |  |
| **3** | **Team member** |  | **FTE %** |
|  | Tribal affiliation |  |
|  | Partner or Organisational Affiliation |  |
|  | Role in project |  |
| **4** | **Team member** |  | **FTE %** |
|  | Tribal affiliation |  |
|  | Partner or Organisational Affiliation |  |
|  | Role in project |  |

*Expand as required*

## Community of Interest

A “Community of Interest” may be an iwi or hapū group, a group of landowners or beneficiaries, a community that shares a commonality (e.g., students, athletes), or group that seeks to advance a goal (e.g., ending racism, better health services).

If you are working with a Community of Interest, please name and briefly describe the nature of the engagement.

|  |  |
| --- | --- |
| Community name |  |
| Nature of engagement |  |

*Expand as required*

# SECTION 3 - RESEARCH OUTCOMES AND IMPACTS

## What is your research question?

|  |
| --- |
| *(2 lines max)* |

## What are your research objectives and expected completion dates?

An objective is a research task to be achieved (e.g., design wānanga, obtain ethical review, hold community hui, deliver stakeholder policy seminar, submit manuscript). You should list a minimum of three objectives.

|  |  |  |
| --- | --- | --- |
|  | Research objectives | Expected completion date |
| **1** | *(complete and obtain ethical review)* | *MM/YYYY* |
| **2** | *(recruit and complete 20 interviews)* | *MM/YYYY* |
| **3** |  | *MM/YYYY* |
| **4** |  |  |
| **5** |  |  |
| **6** | Complete all NPM reporting requirements | 30th June 2024 |

*Expand as required*

## List 3-5 Matakitenga outcomes your research project relates to directly.

Please refer to the outcome statements in the NPM Matakitenga research framework (Appendix 1). The Matakitenga indicator are the 4 characters that precede the outcome statement.

|  |  |  |
| --- | --- | --- |
|  | **Matakitenga indicator** | **Matakitenga outcome statement** |
| **1** | *(e.g., AAH1)* | *DELETE (e.g., Research to protect, regenerate and future proof Te Ao Māori)* |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |

*Expand as required*

## How will your research contribute to the Matakitenga outcomes you have listed above?

|  |  |  |
| --- | --- | --- |
|  | **Matakitenga indicator** | **Research Contribution** |
| **1** | *(e.g., AAH1)* | *DELETE (e.g., Our research will emerge novel Te Ao Māori inspired conservation strategies for urban application)* |
| **2** | *(e.g., PAU4)* | *DELETE (e.g., Our bi-weekly project newsletter will create discussion and nurture the ethical use of digital marae platform)* |
| **3** | *(e.g., MTA3)* | *DELETE (e.g., Our policy focused journal article and high impact webinar will influence economic awareness and policy for mana and mauri centred decision-making).* |

*Expand as required*

# SECTION 4 - RESEARCH PLAN

## Tell us what your proposed research is about and why it matters.

Include reference to any significant previous research in the field, and the contribution expected to be made by the proposed research.

|  |
| --- |
| (Half page max) |

*Expand as required*

## What are the research and analysis methods to be used in the research?

A diagram or table might be useful. Be sure to explain how your methodology and methods establish a Te Ao Māori conceptual research framework to foreground or create new mātauranga Māori.

|  |
| --- |
| (Half page max) |

*Expand as required*

## If relevant, indicate how you will meet the data sovereignty requirements of Māori community partners and/or Māori participants.

|  |
| --- |
| (Half page max) |

*Expand as required*

## What is your overall approach to enhancing the impact of the proposed research?

Note – impact refers to actions to increase the likelihood that the results of the research will be applied and used by decision-makers and next users. Activities should be more than conference attendance or academic publications.

|  |
| --- |
| (Half page max) |

*Expand as required*

## Describe any significant ethical issues and how you intend to resolve them.

All research projects must obtain ethical approval from the lead researcher’s institution before proceeding with any data gathering procedures requiring participant consent or community permissions.

|  |  |
| --- | --- |
| Issue | Resolution |
|  |  |
|  |  |
|  |  |

*Expand as required*

## Ethical approval

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Is ethical approval required for the proposed project? | **Yes** |  | **No** | |  | |
| -If ‘Yes’, please complete the following sections: | | | | | | |
| What type of ethical approval is required? | **Human Ethics** | | | | |  |
| **Biological Safety Ethics** | | | | |  |
| **Animal Ethics** | | | | |  |
| **Other**-please specify: | | | | | |
| what is the current Status of the required ethical approval? | Ethical Approval application will be prepared and submitted as part of the proposed research project. | | |  | | |
| Ethical Approval application has been submitted, awaiting approval. | | |  | | |
| Ethical Approval has been granted (please provide approval letter). | | |  | | |
| Other- please provide further detail in the comment. | | |  | | |
| - if ‘no’, please detail why ethical approval is not required |  | | | | | |

## Previous research

List in APA format, any prior research activities by your team relevant to this research proposal (e.g., articles, presentations, talks, community engagements).

|  |  |
| --- | --- |
| Year | *Activity/Output* |
|  |  |
|  |  |
|  |  |
|  |  |

*Expand as required*

## Reference List

List below all sources cited in this application

|  |
| --- |
|  |

*Expand as required*

## SECTION 5 - BUDGET

## Other funding

List any related funds you currently hold or of which you are awaiting an outcome of a funding application (e.g., Marsden, MBIE, University internal funds).

|  |  |  |
| --- | --- | --- |
| 1 | Project title |  |
|  | Research leader |  |
|  | Funding agency |  |
|  | Amount $ | $$ |
|  | Date awarded  or to be announced | DD/MM/YYY |
|  |  |  |
| 2 | Project title |  |
|  | Research leader |  |
|  | Funding agency |  |
|  | Amount $ | $$ |
|  | Date awarded  or to be announced | DD/MM/YYY |
|  |  |  |
| 3 | Project title |  |
|  | Research leader |  |
|  | Funding agency |  |
|  | Amount $ | $$ |
|  | Date awarded  or to be announced | DD/MM/YYY |

*Expand as required*

## Budget Justification

Provide a brief justification for all costs including FTE amounts. In-kind contributions should also be noted. You should describe the areas of responsibility of all team members. All funded activities and events must be achievable under the government's Red Traffic Light setting.

|  |
| --- |
| *(half page max)* |

*Expand as required*

## Sub-contracts

Given the expected multi-institutional nature of your research team, please describe the nature of any proposed sub-contracts and associated research costs.

|  |
| --- |
|  |

*Expand as required*

## Budget summary

Please complete the XCEL budget spreadsheet (refer NPMBudgetFile.xls) and transfer summary information into the table below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Budget Categories** | **Year 1** | | **Year 2** | | |
|  | $ | FTE | $ | | FTE |
| Salaries | | | | | |
| Lead Researchers (PI) |  |  |  | |  |
| Co-Researchers (AI) |  |  |  | |  |
| Postdoctoral Fellows |  |  |  | |  |
| Research & Technical Assistants |  |  |  | |  |
| Others |  |  |  | |  |
| **Total - salaries** |  |  |  | |  |
| (Salary related costs – ACC, Annual Leave etc) |  |  |  | |  |
| **Total – salaries related costs** |  |  |  | |  |
| **Total salaries and related costs (A)** |  |  |  | |  |
|  |  |  |  | |  |
| **Other costs** | | | | | |
| Indirect costs |  |  |  |  | |
| Overheads (institutional infrastructure/indirect costs) |  |  |  |  | |
| Direct costs |  |  |  |  | |
| Project Costs |  |  |  |  | |
| Travel |  |  |  |  | |
| Postgraduate student stipends |  |  |  |  | |
| Subcontractors |  |  |  |  | |
| Extraordinary expenditure |  |  |  |  | |
| **Total other costs (B)** |  |  |  |  | |
| **Subtotal (A + B)** |  |  |  |  | |
| GST (15%) |  |  |  |  | |
| **Grand Total (inclusive of GST)** |  |  |  |  | |